

Mitchell Intermediate PTO
Board Meeting Minutes
Tuesday December 14 at Mitchell Intermediate

Attendees: Paula Klapesky, Kathryn Lee, Bonnie Vanek, Jyoti Singh, Marissa Mapes, Joanne Altimas, Jo Whitten, Debbie Bishop, Caitlin Reeves, Dana Basconi, Lindsey Perkins, Jessica Mumme, Becky Harel, Melissa Zamora-Marentez, Ana Lanni, Ella Yakubovich, Nina Neal, Sarah Besuegli, Becky Barton

Meeting called to order 9:45am

President's Report - Sarah Besuegli

- Sarah Besuegli motioned that the November Board Meetings be approved, Lindsey Perkins seconded, Passed without dissent.
- 2022 Fundraising Committee is needed to review options available, so they can be presented to the January PTO meeting.
- Nominating Committee for 2022-2023 PTO Board Elections are
 - Joanna Altimas (Buckalew)
 - Caitlin Reeves (Bush)
 - Ella Yakubovich (Powell)
 - Ana Lanni (Galatas)
- Financial Audit Committee are
 - Nina Neal
 - Caitlin Reeves
 - Melissa Zamora-Marentez
- Treasurer's Update: given by Sarah B
 - Reviewed Statement of Account. Income from
 - Boosterthon - final figures should be available for January meeting
 - *5th grade social \$12705
 - *6th grade social \$10047
 - * These funds are distributed to teachers including specials etc.

Principal's Report - Paula Klapesky

- 6th grade transition starts now. Ms Houser, McCullough Principal, will visit in the new year. Parent please pay attention to the deadlines in upcoming communications, Placement testing for 7th grade Algebra will be the end of January,
- First assembly in 2 years will be Thursday December 17th. Fine Arts (band, orchestra and choir) will all perform.
- District wide Common Form Assessment (CFA), formerly known as benchmarks, took place in November and will be administered again in February.
- 2022 will have only one administration of STAAR instead of the previous 3. It will be the second week of May and the exact date will vary by LC.

VP Updates

- **Fundraising**

- Spirit Nights - Treasurer to check if funds have been received. Sarah and Melissa Mapes to email Meina with whom to expect funds from.
- Top 25 fundraisers from Boosterthon will be rewarded. Please email Becky Harel if interested in helping out.
- **Membership**
 - Directory/Planner brought in \$9467, and cost \$625. All funds have been received. Not usually a big fundraiser so well done and thank you!
- **Communications**
 - If you need volunteers or information distributed, please email Nina Neal.
 - Teacher Donations - due to state law, there is a cap of \$50/family per teacher. Please bear this in mind when collecting for teacher winter gifts.
- **Service**
 - Found It Friday - Joanne Altimas. All items unclaimed will be donated on Friday December 18th.
 - Red Ribbon Week was successful
 - Staff Appreciation - December Cookie Bar. Please sign up! Signup Genius to be sent to the Board and to the VOLunteers List. Checkbox to be added to future volunteers signup for these events. Any funds donated for staff appreciation roll over to the next event.
 - 6th Grade Mission to Mars Field Trip.
 - Current cost estimate total \$19538 including charter buses and entry.
 - Chaperones pay their own costs of \$7.50 (entry and planetarium). Nina to make changes to the Chaperone signup formsite.
 - 6th Grade EOY Celebration - meeting to be set up with Paula. Need clarification on fundraising/budget.
 - 5th Grade Field Day - traditionally a PTO person and budget has been assigned. Feedback from PE staff is that no help is needed from PTO. Lindsey to ask what can PTO do to support the new Kickball Tournament to encourage more student participation; parent participation; team building in the form of posters, team names.
 - Sarah & Tracy to discuss providing school-wide treats such as ice-cream sandwiches (HEB have donated to feeder schools) or Make Your Own Snow-Cone (using Sonic ice possibly from Teacher Lounge machine, and bought syrup).

Meeting closed at 10:50am

Next PTO Board Meeting will be January 18 at 9:30am on Zoom

Next General PTO Meeting will be April 19 at 12:00pm - Speaker from McCullough Jr. High to talk about successfully transitioning your child to 7th grade. Vote on next year's Budget and Board.